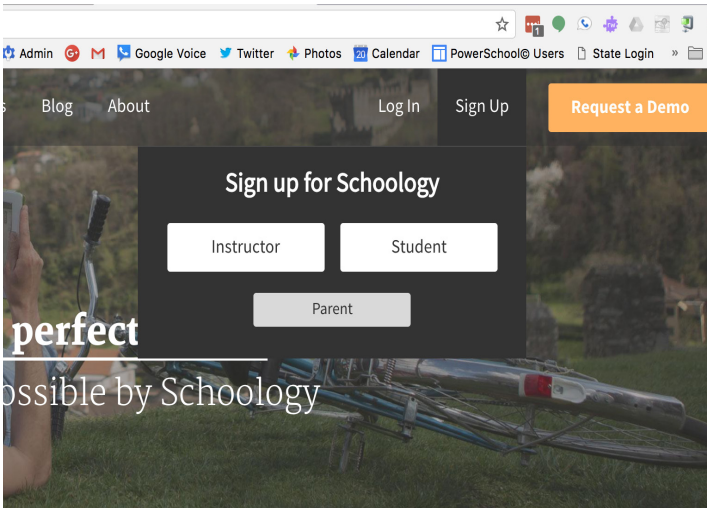


How to Create a Parent Account in Schoology

1- Go to www.schoology.com

2- New users should select Sign Up and then select Parent.



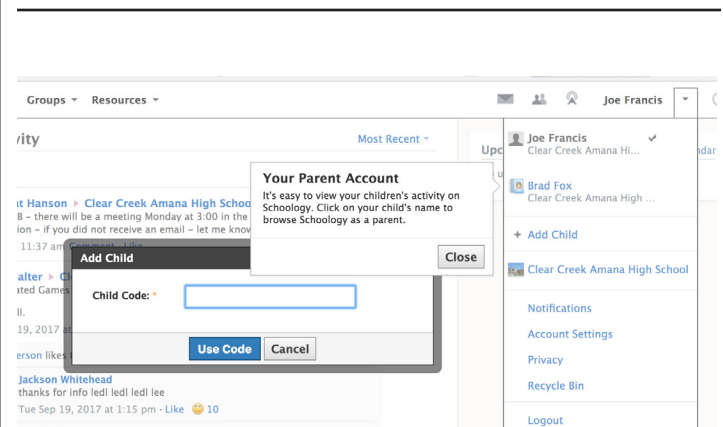
3- Insert the Student Code you received from the school office

A screenshot of the Schoology sign-up page. The page is titled 'Sign up for Schoology' and has a 'Back' link. Below the title is a text input field labeled 'Access Code'. Below the field is the instruction 'Enter the access code provided by your child's instructor'. At the bottom of the form is a large blue button labeled 'Continue'.

4- Complete the required information. This is your, the Parent, information, NOT your student's info.

A screenshot of the Schoology registration form. The form is titled 'Sign up for Schoology' and has a 'Back' link. It contains several input fields: 'First Name', 'Last Name', 'Email or Username', 'Password', and 'Confirm Password'. Below the fields are two checkboxes: one checked for 'Receive periodic Schoology updates' and one unchecked for 'By clicking Register, you are agreeing to our Privacy Policy and Terms of Use'. At the bottom of the form is a large blue button labeled 'Register'.

5- To add an additional child to this account, go to the right hand side of the page and select the arrow next to your name. From the pulldown, select + Add Child. Once selected, you will see the window in the center of the screen into which you will insert an additional Child Code, if needed.



To receive the Student Code, contact the High School or Middle School Offices.

If you have any issues, please contact the main office of the building of your student or contact the Technology Department for assistance- jfrancis@ccaschools.org